1. **Govt. Compliance:**
   1. **Annual Compliance:**
      1. **Annual Compliance of OPC, Private and Public Company:**
         1. **Basic information:**

Companies in India must conduct an Annual General Meeting within six months from the end of each financial year and file financial statement and annual return with the Ministry of Corporate Affairs. For newly incorporated Companies, the Annual General Meeting should be held within 9 months from the date of closing of financial year. Subsequent Annual General Meeting should be held within 6 months from the end of that financial year. In India, the financial year starts on April 1st and end on 31st March. So a Company's financial statements shall be filed with on or before 30th October and Annual Return shall be filed on or before 30th November.

Annual return consists of information and documents that include the Balance Sheet of the Company, Profit & Loss Account, Compliance Certificate, Registered Office Address, Register of Member, Shares and Debentures details, Debt details and information about the Management of the Company. The annual return would also disclose the shareholding structure of the Company, changes in Directorship and details of transfers of securities. LEGALRAJ will assist in filing your Company's annual documents.

* + - 1. **How we help with company annual filing:**
         1. **Annual Return Preparation:** LEGALRAJ Compliance Expert will prepare the Annual Return for your Company based on the financials during the previous financial year.
         2. **Verification:** Once the Annual Return is prepared in the requisite format, the Client's Finance Team can verify the prepared annual return and affix the digital signature.
         3. **Finalization:** Once the Annual Return is prepared and verified, the Annual Return can be filed with the Ministry of Corporate Affairs along with the necessary attachments.
         4. **Filing of Financial Statements:** LEGALRAJ Compliance Expert will assist in preparation of Boards report and will file financial statements with other documents with the ROC.